

9. Authoritative Text of 9th IQAC Meeting Dated 29/06/2019

A meeting of Internal Quality Assurance Cell (IQAC) of SGGSJ Govt. Degree College, Paonta Sahib was held on 29th June 2019 in the office of the principal at 11:00 am. This meeting was chaired by Ms. Devindra Gupta, Officiating Principal. The following members attended the meeting:

1. Ms. Devindra Gupta, Chairperson cum Officiating Principal
2. Dr. Jagdish Chauhan, Coordinator IQAC
3. Sh. Satish Goel
4. Sh. Narender Pal Singh Sahota
5. Dr. Jahid Ali Malik
6. Dr. Kundan Sharma
7. Sh. Inder Bhagat Negi
8. Sh. Rinku Aggarwal
9. Sh. Naresh Kumar Batra

Since this was the last meeting for the session 2018-19, therefore the meeting began with point-wise review of the recommendations of the previous IQAC meetings along with the review of action plan submitted to NAAC in the Annual Quality Assurance Report for the session 2017-18.

Action Taken Report

1. The renovation of Multi-Purpose Hall is almost completed. The order for the replacement of existing furniture with the equivalent single seater wooden desk has been placed by the concerned Committee.
2. As a substitute for common room, the order for the designer sheds along with sitting benches has been placed to the approved firm.
3. The Emergency First Aid/ Sick room is being established inside the staff room.
4. Computer science, as an elective subject has been introduced for the students of Physical Sciences stream of B.Sc. starting from the session 2019-20.
5. As a drive towards quality, upgradation, all major classrooms have been well equipped with white boards. A total of ten white board have been installed.
6. To capture the statistics/data regarding whereabouts/ placements of outgoing students in different spheres of higher education the student's progression tracking system has been initiated. For this, student information is being collected from each student at the time of issuing college leaving/migration certificates.




Dr. Veena Rathore
Principal
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7. Software for fee collection and admission has been purchased. The order for the software has been placed to the approved firm by the concerned Committee.

Recommendations

1. The departments of Botany, Zoology and Chemistry may be further strengthened and updated with the required equipment.
2. Since the college has got successfully regarded with the GeM portal. Therefore, all the pending digital equipment such as LED Projectors, Podium etc. for smart classrooms may be purchased through GeM only. Further, one more classroom is proposed to be converted into smart classroom with the required equipment and renovation.
3. For the construction of proposed independent block for post-graduate classes, the process may be further speeded up with the executing agencies.
4. The HPPWD may be asked to initiate the renovation of exiting playground at the earliest.
5. To establish the proposed computer lab, the required budget (in case of any paucity of funds) may be managed partly from science fund, self-financing and partly from PTA. Simultaneously, the proposal for grant may be sent to the government for the purpose.
6. To invite the various suggestions regarding the quality measures initiated in the institution, a suggestion box may be installed and placed near the IQAC room.
7. The issue of starting of B.Voc. in Food Processing in the college may be taken up with the Director of Higher Education, Government of Himachal Pradesh.
8. Since the Department of Biotechnology, Govt. of India has accorded financial support under the Star College Scheme to Botany, Chemistry and Zoology departments of the college, therefore national workshops as listed in the proposal may be organized.

The meeting ended with vote of thanks to the chair.




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29.06.2019

classmate

Date

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Meeting No - 9

A meeting of Internal Quality Assurance Cell, IOAC of SGGST Govt College Raunat Sahib was held on 29th June 2019 in the office of the Principal at 11:00 AM. This meeting was chaired by Prof. Devidas Gupta, Principal on the chair.

The following members attended the meeting:

1. Prof. Devidas Gupta, Chairperson cum Principal
2. Dr. Jagdish Chauhan, Coordinator IOAC
3. Sh. Satish Goyal, Chairman, Chamber of Commerce & Industry
4. Sh. Narendra Pal Singh Sahota, Director International Cybernetics PVT. Ltd.
5. Dr. Tahar Ali Malik
6. Dr. Kundan Sharma
7. Prof. B. N. Nigam
8. Prof. Rakesh Aggarwal
9. Sh. Nareesh Kumar Bhatia

Since this was the last meeting for the session 2018-19, therefore the meeting began with point wise review of the recommendations of the previous IOAC meeting along with the recommended action plan submitted to NMAC in the Annual Quality Assurance Report for the session 2017-18.

ACTION TAKEN REPORT.

1. The renovation of Multi-Purpose Hall is almost completed. The order for the replacement of existing furniture with the equivalent single seater wooden desk has been placed by the Concerned Committee.
2. As a substitute for common room, the order for the designer sheds along with sitting benches

- has been placed to the approved form. ^{scheduled to be}
- 3) The Emergency First Aid/First Aid Room has been established inside the Staff Room.
 - 4) Computer Science, as an Elective has been introduced for the students of Non-Medical Stream of BSc 1st Year from the Session 2019-20. The sufficient number of new students have opted the Computer Science as an elective subject in Non-Medical Stream.
 - 5) As a drive towards quality upgradation, all major classrooms have been well equipped with white boards. A total of Ten white boards have been installed.
 - 6) To capture the status/data regarding whereabouts/placement of outgoing students in different spheres of higher education, the student feedback system has been initiated. For this, a student feedback form is being collected from each student at the time of issuing College leaving/migration certificate.
 - 7) Software for Fee Collection and Admission, has been purchased. The order for the software has been placed to the approved form by the concerned Committee.

Recommendations →

1. The departments of Botany, Zoology and Chemistry may be further strengthened with the required new/latest equipments.
2. Since the college has got successfully registered with the GEM, therefore all the pending digital equipments such as LED projector, podium etc may be purchased/installed for MPH. Further, one more class room, as already proposed may be converted into Smart class room with the required equipments & renovation.

- 3) For the construction of proposed independent Block for Post-Graduate classes, the process may be further speeded up with the executing agencies. Also the HPDWA may be asked to initiate the renovation of existing playground at the earliest.
- 4) To establish the proposed digital computer lab, the required budget (if in case of any deficiency) may be managed partly from Government fund, self-financing and partly from PTA. Also the proposal may be sent to the Govt to extend the financial support if necessary.
- 5) To invite the various suggestions regarding the Quality Initiatives in the institution, a suggestion box may be installed and placed near the LOAC Room.
- 6) B.Voc in food processing may be started in the college.
- 7) Since the Department of Biotechnology, Govt of India has accorded financial support under the Star College Scheme to Botany, Chemistry and Zoology Deptt of the College, therefore a National Workshop on some relevant and contrasting theme may be organised under the Star College Scheme.

The meeting ended with vote of Thanks to the chair.

(Signature)
Dr. Jaydip Chandra
Coordinator

(Signature)
29.06.2019